

## EWEA 2013 – Key deadlines



**Compulsory:**

Free exhibition catalogue entry

**20 November**

Deadline for outside exhibition space

**Compulsory forms:**

Stand plans,  
Health & Safety Declaration,  
Risk Assessment  
Structural calculations for stand over 4 meters high,  
Waste removal (space only),  
Electricity (space only)

Optional form:  
Rigging

Name board for full service stands

Furniture and Stand fitting extras  
Water and waste  
Stand cleaning

**11 January**

Barcode scanners

**Compulsory:**

Activities on the stand

**14 January**

Security and hostesses  
Stand catering

**18 January**

AV hire

**24 January**

Internet  
Telephone

Freight / Lifting / Storage

**10 December – first cut off date** for online registration in Exhibitor registration account

**7 January – final deadline** for online registration in Exhibitor registration account  
After this date only credit card payments will be accepted

**Exhibition visitor invitations**  
**20 January–online registration deadline** for your clients  
**25 January– deadline** for exhibitors to verify the list of registered clients

For further details please consult the EWEA 2013 Exhibitor Zone:

[www.ewea.org/annual2013/exhibition/exhibitor-zone](http://www.ewea.org/annual2013/exhibition/exhibitor-zone)

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