GENERAL INFORMATION
The exhibitor must comply with the fire safety regulations and rules on the prevention of fire and panic in establishments open to the public laid down by the Order of 25 June 1980 (general clauses). The Order of 18 November 1987 defines the particular clauses applicable to exhibitions and trade shows in France. Parts of the aforesaid regulations are explained below for ease of reference. All stand plans and designs must be submitted to the EWEA Operations Team: exhibitionoperations@eweaevents.org for initial approval. Plans and technical information must be provided by 4 September 2015.

During the build-up period, the Security Manager will ensure that the security measures reiterated below are applied.

Further information regarding fire safety is available from:
Cabinet RAILLARD
Mr Gérard RAILLARD
10 rue Frédéric Passy – 92200 NEUILLY SUR SEINE
mob : 00 33 6 07 91 37 72
e mail : g.raillard@cabinet-raillard.com

RECALL OF SOME IMPORTANT RULES FOR THIS EXHIBITION
Accessibility for Persons of Reduced Mobility (PRM) The exhibitor must comply with French regulations and with the accessibility order. All premises and facilities open to the public must allow access to the disabled and to people with reduced mobility. Applied to the show, this means that:
• Ramps must comply with legal requirements.
  Minimum width = 0.90 m
• chamfer 33 %, if the high of the floor < 4 cm
• A slope of less than 4% or 5% to 10.00m, or 8% up to 2.00m, or 10% up to 0.05m:
  The slope must include a level landing at the top and bottom of each ramp run:
• All internal routes and exit signs must contrast visually with the surrounding environment.
People with reduced mobility could use the registration banks (H maximum of 0.80 m, empty of 30 cm allowing the passage of the knees 0.70 m height).

The elevated stands must be accessible to people with reduced mobility. If the first floor received more than 50 persons or if the activity on the first floor is not proposed on the ground floor, one of staircases must comply with the accessibility order. See diagram – General Regulations – Staircases and Guard Rails.

For further information please contact:
Mr Gérard RAILLARD
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FIRE REGULATIONS AS THEY RELATE TO THE FITTING OUT OF STANDS
Materials and Fire Rating Requirements
General information
Exhibitors must have available on site, all official reports on the fire resistance classification of all materials used on their stand.
If official reports are not available, exhibitors must have all fireproofing certificates available on site at their stand.
All materials used must have a specific fire rating (French class or Euroclass).
Requirements
- Stand structure and partitions with M3 or D minimum rating (European classification system).
- Large furniture items (cash till, counter, display unit, separator screens, etc.) with M3 or D minimum rating.
- Wall coverings (natural or plastic materials) with M2 or C minimum rating.
- Curtains, hangings or loose voiles with M2 or C minimum rating.
- Full canopies with M2 or C minimum rating.
- Ceilings and false ceilings with M1 or B minimum rating.

Equivalents
- Non resinous solid wood: if thickness > 14 mm, rated M3 or D.
- Resinous solid wood: if thickness > 18 mm, rated M3 or D.
- Wood-based panels (plywood, boarding, particleboard and fibreboard): if thickness > 18 mm, rated M3 or D.

Construction and fit-out rules
Prohibited
- Curtains, hangings and voiles in front of exits.
- Paints and varnishes classified as flammable (for example nitrocellulose or glycerophytic paint).
- The use of signs or advertising panels which features white letters on a green background.
- Stands with several raised levels.
- Covered upper levels (ceiling, false ceiling or Covered stands (ceiling, canopy, raised level).
Area < 300sq.m.
- 4m between stands.
- If area >50sq.m:
- Appropriate extinguishers.
- One security guard holding the "SSIAP1" qualification present.
- Equipped with autonomous unit security lighting. This security lighting must be put on standby when the normal lighting is intentionally switched off.
- Canopies, if used, must be attached securely and supported by a network of perpendicular wires (minimum mesh 1sq.m).

Raised stands.
Respect the following constraints:
- One upper floor only.
- If area accessible to the public is greater than 19sq.m, there must be 2 stairways.
- Railings must conform to French standards NF P 01-012 and NF P 01-013 (see the attached file).
- The solidity and stability of the structure must be verified by an authorized French inspection service.

All stand plans and designs must be submitted to the EWEA Operations Team for initial approval.

Closed stands or rooms
For further information contact Cabinet RAILLARD (g.raillard@cabinet-raillard.com)
- Number and width of exits:
  - If area < 20sq.m: 1 of 0.90m.
  - 20sq.m ≤ area < 50sq.m: 1 x 0.90m and 1 x 0.60m.
  - 50sq.m ≤ area < 100sq.m: 2 x 0.90m or 1 x 1.40m and 1 x 0.60m.
  - 100sq.m ≤ area < 200sq.m: 1 x 1.40 m and 1 x 0.90 m or 3 x 0.90m.
  - 200sq.m ≤ area < 300sq.m: 2 x 1.40m.
  - Area > 300sq.m, contact cabinet RAILLARD.
  - Exits suitably spaced.
  - Exits signed.

Fireproofing
Fireproofing can give materials, which are normally fairly or easily flammable M2 or C rating qualities.
Spraying, applying with a paintbrush or soaking the material can carry out fireproofing.
To obtain certified applicators’ contact details, contact:
Groupement Technique Français de l'Ignifugation:
10, rue du Débarcadère – FR 75852 Paris cedex 17 tél. : 00 33 1 40 55 13 13

Fire Certificates.
Exhibitors must hold fire resistance test certificates for floor and wall coverings and materials used, or failing this hold equivalent fireproofing certificates on the stand.

ELECTRICITY
Exhibitors’ General Obligations
Exhibitors must ensure that the following regulations are applied:
- only fixed wiring may be used for electrical systems,
- cables and wires must be Category C2,
- conduits and wire mouldings used for cable troughs, wire ways and cable ducts must be made of flame-retarding material, in compliance with European standards,
- all electrical apparatus, cables and conduits must be earthed,
- if class 0 equipment is to be powered up (exceptionally), it must be equipped with a residual current (maximum 30 mA) differential switch or safety device,
- class I equipment must be connected to the earth wire of the main supply line,
- the use of individual ground plates is forbidden.

Electrical Equipment Cabinets and Boxes.
Must comply with legislation, namely:
- must have a metal casing,
- must not be accessible to the public,
- must be easily accessible to staff and emergency services,
- must be located a safe distance from all flammable and combustible materials.

Halogen Lamps (EN 60 698 standard).
Stand lighting that includes halogen lamps must:
- be a minimum of 2.25 metres from the ground,
- be located a safe distance from all flammable materials (at least 0.50 metres from wood and other decorative material),
- be well secured,
- be fitted with safety glass or fine mesh wire, providing protection against the consequences of a bulb blowing.

High Voltage Neon Signs:
- must be protected by a screen made of material with an M3 fire rating,
- the power switch must be clearly marked,
- transformers must not be within reach,
- a sign marked “Danger: high voltage” should be visible nearby.

Helium Balloons
- No helium cylinders (empty or full) are to be stocked in the Hall.

- Area < 300sq.m.
- 4m between stands.
- If area >50sq.m:
- Appropriate extinguishers.
- One security guard holding the "SSIAP1" qualification present.
- Equipped with autonomous unit security lighting. This security lighting must be put on standby when the normal lighting is intentionally switched off.
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exhibitionoperations@eweaevents.org
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Fire Certificates.
Exhibitors must hold fire resistance test certificates for floor and wall coverings and materials used, or failing this hold equivalent fireproofing certificates on the stand.
- Balloons must not be filled whilst the public is present.
- Balloons must be kept within the confines of the stand.
- If the balloon is lit, the exterior must be M2-rated.
- Please contact the EWEA Operations Team if you intend to display a helium balloon above your stand.

**MACHINERY**

(Operational Equipment and Machinery for Demonstration)

Must comply with the following rules:
- the Safety Manager must receive a list of all equipment and machinery that is to be operational at the Show, at least 30 days before the Show begins (see form EXHIBIT WORKING MACHINES AND APPLIANCES)

Return completed form to:
Cabinet RAILLARD
Mr Gérard RAILLARD
mob : 00 33 6 07 91 37 72
e mail : g.raillard@cabinet-raillard.com

- such equipment must not present any risks to public safety,
- stationary equipment or machinery (whether or not operational):
  - any dangerous parts must be more than 1 metre from the public thoroughfare or protected by a rigid screen,
  - dangerous parts: moving parts, hot surfaces, blades and sharp objects;
- moving equipment or machinery:
  - must be presented in a protected area where members of the public are kept at a distance of at least one metre from the equipment itself;
  - hydraulic jacks presented in a raised static position:
    - the equipment's hydraulic safety mechanisms must be supplemented by a mechanical safety device preventing any untimely activation;

**SPECIAL EFFECTS**

If technical installations are set up at the stand in order to create special effects ("smoke machine", "effects using carbon dioxide" and "lasers" equipment), they must conform to the technical instructions on using particular installations (French Decree of 11 December 2009, JORF of 16 February 2010).
- Furthermore, the presence of automatic smoke detectors in some Halls or pavilions imposes restrictions on using this type of technical installation.
- These installations must, 30 days before the Show opens, be declared or a request to authorise their use (laser) must be made to the competent administrative authority.

Contact:
Cabinet RAILLARD
Mr Gérard RAILLARD
mob : 00 33 6 07 91 37 72
e mail : g.raillard@cabinet-raillard.com

Important: the machines or the appliances comprising of the lasers with protections (cutting, reading, measurement ...), which are operational at the show, are authorized by the Departmental Safety Commission at the Prefecture. But the Organiser must receive a list of this equipment and machinery, at least 30 days before the Show begins.

**PROHIBITED EQUIPMENT, PRODUCTS, GASES**

The following are prohibited at the Event:
- distribution of samples or products containing an inflammable gas,
- balloons inflated with a flammable or toxic gas,
- articles made of celluloid,
- the presence of pyrotechnic or explosives devices,
- the presence of ethyl oxide, carbon sulphide, sulphuric ether and acetone,
- the use of acetylene, oxygen, hydrogen or equivalent high-risk gases (note : a request for dispensation can be submitted to the French authorities. Apply through Cabinet RAILLARD, two months before the exhibition opens)
- pyrotechnic effects devices producing detonations, sparks or flames.

**FIREFIGHTING EQUIPMENT**

The RIA (fire plug), on the stand, will have to remain visible and accessible. The formwork of the RIA (fire plug) is prohibited.
If there is a fire hose cabinet on the stand, it must not be covered with any door, decoration and has to be visibly marked and remain accessible at all times via a 1m. wide passageway leading from the closer aisle.

**SAFETY AND CLEANING**

It is prohibited to leave crates, cartons, boxes or pieces of wood on the stands, void areas and in the passageways.
**EXHIBIT WORKING MACHINES AND APPLIANCES**

Refer “Safety Regulations” of the Technical Guide
To be returned by 30 days before the opening to Cabinet RAILLARD

<table>
<thead>
<tr>
<th>EXHIBITION :</th>
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<tbody>
<tr>
<td><strong>STAND</strong> :</td>
<td><strong>HALL</strong> :</td>
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<tr>
<td>Company :</td>
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<td>Contact :</td>
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<td>Phone :</td>
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<table>
<thead>
<tr>
<th>1. OPERATIONAL EQUIPMENT AND MACHINERY</th>
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<tbody>
<tr>
<td><strong>Type</strong></td>
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<tr>
<td>Risks involved for the public</td>
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<tr>
<td>Envisaged protections</td>
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<tr>
<th>2. USE OF PRODUCTS REQUIRING DECLARATION</th>
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<tbody>
<tr>
<td>Source of electrical power in excess of 100 kVA:</td>
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<tr>
<td><strong>Type and power</strong> :</td>
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<tr>
<td>Flammable liquids (other than those in the equipment or machinery)</td>
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<tr>
<td><strong>Nature</strong></td>
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<tr>
<td>Liquefied Gas (as acetylene, oxygen, hydrogen or equivalent gas with the same risks)</td>
</tr>
<tr>
<td><strong>Nature</strong></td>
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<tr>
<th>3. USE OF EQUIPMENT REQUIRING AUTHORIZATION (contact Cabinet RAILLARD)</th>
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<tbody>
<tr>
<td><strong>Special effects (as smoke generator, fog generator or laser)</strong></td>
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<tr>
<td><strong>Radioactive source</strong></td>
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<td>Authorization ASN</td>
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<td><strong>X rays generator</strong></td>
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| **Date** : | **Signature** : Name et surname of the person duly authorized to act on the Client's behalf, preceded by “Read and approved”. |  |
REGLES GENERALES : ESCALIERS et GARDE CORPS
GENERAL REGULATION : STAIRCASES and BODY GUARD RAILINGS

POUR LES HANDICAPES
FOR DISABLED PEOPLE

- largeur minimale = 1,20 m
- minimal width = 1,20 m
- 2 mains courantes continues
- 2 handrails

60 cm < 2H + G < 64 cm

G > 0,28 m

nez de marche marqué
stair board marked

GARDE CORPS : HAUTEUR ET REMPLISSAGE
BODY GUARD RAILINGS = HIGH AND MINIMUM LATERAL

- ≤ 0,18 m
- ≤ 0,18 m
- ≤ 0,18 m

minimal choice, or total full filling