

Exhibition booking form

Fax back to +32 2 213 18 90

Up to 35% discount for EWEA Members

Contact: sales@ewea.org



EWEA 2014
BARCELONA
EUROPE'S PREMIER WIND ENERGY EVENT

EXHIBITING COMPANY

COMPANY NAME _____

CONTACT PERSON FOR EXHIBITION PURPOSE MR. / MS. / MRS. _____

ADDRESS _____

POSTCODE _____ TOWN _____ COUNTRY _____

TELEPHONE _____ FAX _____

EMAIL _____

WEBSITE _____ VAT NO. _____

If you are a co-exhibitor, please tick this box and indicate the name of the main exhibitor: _____

If you are a co-exhibitor who is EWEA member, please tick this box.

Note co-exhibitors will be charged at €250 each, in order to cover the administration cost and the 50-word description in the exhibition catalogue.

Notwithstanding the €250 fee noted above, and unless they are part of a Pavilion, co-exhibitors who are not EWEA members must pay the non-member rate for the square meters used and need to provide this figure upon registration.

INVOICE DETAILS (IF DIFFERENT FROM ABOVE)

COMPANY NAME _____

CONTACT PERSON MR. / MS. / MRS. _____

ADDRESS _____

POSTCODE _____ TOWN _____ COUNTRY _____

TELEPHONE _____ FAX _____

EMAIL _____

WEBSITE _____ VAT NO. _____

PURCHASE ORDER TO BE INDICATED ON THE INVOICE NOT APPLICABLE

WE WOULD LIKE TO BOOK M² **PREFERRED STAND LOCATION*** 1) _____ 2) _____ 3) _____

(*) The preferred stand location is not binding.

EXHIBITION COSTS (PLEASE TICK AS APPROPRIATE)

MEMBER ⁽¹⁾	STANDARD RATE	NON MEMBER	RATE
FULL SERVICE ⁽²⁾	<input type="checkbox"/> € 350 PER M ²⁽³⁾	FULL SERVICE ⁽²⁾	<input type="checkbox"/> € 550 PER M ²⁽³⁾
SPACE ONLY	<input type="checkbox"/> € 300 PER M ²⁽³⁾	SPACE ONLY	<input type="checkbox"/> € 500 PER M ²⁽³⁾

TOTAL PRICE excluding VAT: _____

(1) Membership rate is reserved exclusively for those organisations who pay a direct membership fee to EWEA.

(2) Full service stand includes: back and side walls, carpeting, company name on fascia board, electric point, 3 spot lights, daily cleaning service, 2 chairs and 1 table per 9m²

(3) All prices are per m² and are excluding VAT.

Remarks:

For conditions and terms of payment please read the exhibition terms and conditions as outlined at the back of the form.

Location of stands will be allocated on a first come, first serve basis according to availability. For companies joining EWEA in 2012 or 2013, the discounted members' rate will only be valid if they remain a member

in 2014 and pay their membership fees. For companies joining in 2014, the discounted member's rate will only be valid if they remain a member for at least a full calendar year and pay the corresponding membership fees.

Price includes:

- 1 free company description in the exhibition catalogue
- 1 free exhibitor staff pass incl. lunches and coffee breaks per 9m² booked
- 1 free conference pass for up to 50m² booked, plus 1 free conference pass for each additional 50m² booked (eg : 120m² = 2 conference passes)
- A direct link from the online exhibitor list to the exhibitor's website

PAYMENT

CREDIT CARD (Visa, Eurocard, MasterCard)

CREDIT CARD NUMBER _____

CARD SECURITY CODE _____ EXPIRY _____ / _____

NAME OF CARD HOLDER _____

SIGNATURE _____

BANK TRANSFER

Account name - European Wind Energy Association (asbl - vzw)

ING Bank/ Bic code: BBRUBEBB100/ IBAN code: BE73 3630 4209 0360

By signing, I agree with the EWEA 2014 general terms and conditions as outlined at the back of the form.

DATE _____

STAMP AND SIGNATURE _____

Exhibition terms and conditions

1. EWEA

The European Wind Energy Association asbl/vzw, with registered offices in Rue d'Arlon 80, 1040 Brussels, Belgium, RPR-RPM BE 0476 915 445), (hereinafter "EWEA") is the organiser of the event and alone is empowered to accept or reject applications and to allocate stands. Its decisions are final.

2. EXHIBITION CONTRACT

These exhibition terms and conditions and the exhibition form (together referred as the "Exhibition Contract") shall govern the relationship between the parties for the subject matter hereof to the exclusion of all other terms, including any terms and conditions issued by the exhibitor. The Exhibition Contract enters into force and reservation of the stand space is confirmed upon reception of a confirmation email to the client by EWEA. 30% of the total price is due by the exhibitor at the confirmation of the reservation. EWEA does not guarantee availability of the stand space as long as 30% of the total price is not paid. EWEA shall only definitively allocate the stand location once the total price is paid. The 30% payment remains nevertheless due by the exhibitor. In the event the exhibitor changes VAT number, it undertakes to sign a new Exhibition Contract. This new Exhibition Contract shall not affect the price and sums already paid under the previous Exhibition Contract.

3. PRICE AND PAYMENT CONDITIONS

The price shall exclude VAT and all taxes, duties and other costs. Exhibitor shall pay each invoice within 30 days as from the date of invoice. In the event of late payment of the invoice, EWEA is automatically and without prior notice entitled to an interest equal to 1% per month on any outstanding amount and to an administrative cost of EUR 100 per unpaid invoice, without prejudice to other remedies EWEA has under the Exhibition Contract or applicable law.

For reservations made earlier than 8 months before the event, 30% of the total price shall be invoiced upon reservation and the remaining 70% will be invoiced 8 months before the event. For reservations made later than 8 months before the event, 100% of the total price shall be invoiced upon reservation.

4. CHANGES BY EWEA

For the organisation of the event, EWEA depends on a large number of practical requirements (local event guidelines, physical constraints, safety rules etc.) and third parties (venue owner, local fireman department etc.) that can have an influence on the event's organisation. EWEA shall inform the exhibitor of any substantial change in the Exhibition Contract. In the event the exhibitor does not react within 15 days as from the notification of such change, the exhibitor is deemed to have accepted such change. Should the exhibitor disagree with the proposed change, both parties undertake to use their best efforts in order to find a compromise.

Notwithstanding the above, the exhibitor shall accept any change which is required by law, regulation, court order, governmental/regional authorities or by the venue owner.

5. CHANGES BY EXHIBITOR

An exhibitor cannot change his reservation except to the following extent:

- Reduction of space

EWEA undertakes to consider any request for reduction of space when requested earlier than 8 months before the event, unless the requested reduction exceeds 70% of the space. If the reduced square meters can possibly be sold to third parties, EWEA shall grant the request for reduction of space and reimburse the exhibitor proportionally for each removed square meter, less EUR 50 per square meter of reduced space to cover EWEA's administrative costs. EWEA cannot guarantee to consider or grant any request for reduction of space when the reduced square meters cannot possibly be sold to third parties or respectively when requested later than 8 months before the event.

- Cancellation of reservation

Any cancellation of a reservation must be made by registered post to EWEA. For cancellations made earlier than 8 months before the event, 30% of the price for the stand will be due as cancellation fee. For cancellations later than 8 months before the event, the exhibitor has to pay the full price as cancellation fee.

- Change of stand type

EWEA undertakes to consider any request for change of the stand type (space only/full service stand) when requested earlier than 6 months before the event. Acceptance by EWEA of a change from space only to a full service stand will only be effective upon payment of the total price of the full service stand plus an administration cost of EUR 150. In the event of acceptance by EWEA of a change from a full service to a space only stand, EWEA will, if applicable, reimburse the sums paid by the exhibitor in excess, less an administration cost of EUR 150.

6. PAVILIONS

Wind energy associations, national governments or agencies can organise a pavilion to host companies. The following rules apply for a pavilion:

- 1 The organiser of a pavilion is responsible for organising the stand e.g. payment, stand construction.
- 2 The organiser of the pavilion is responsible for registering all companies present in the pavilion and will be charged EUR 250 per each co-exhibitor - to cover administration costs and the company description in the exhibition catalogue.
- 3 Invoices for the total space rented and the co-exhibitors fees will be issued to the organiser of the pavilion.
- 4 The comprehensive list of co-exhibitors must be submitted at least three months prior to the event in order to include the full list of co-exhibitors in the exhibition catalogue.
- 5 The organiser of a pavilion can only resell space to co-exhibitors having a connection (membership, regional or national identity, etc.) with the organiser of the pavilion. The resell price charged by the organiser of a pavilion to a co-exhibitor cannot exceed the price per sqm that EWEA charged/will charge to the organizer for the same stand/space.

7. CO-EXHIBITORS

An exhibitor can host other companies on the same stand surface. The following rules apply for these co-exhibitors:

- 1 An exhibition form needs to be submitted for each co-exhibitor.
- 2 The main exhibitor is responsible for organising the stand e.g. payment, stand construction. However, if the main exhibitor is a member of EWEA and its co-exhibitor is non-member, the latter is obliged to pay the non-member rate for the sqm used of the main stand and needs to provide this figure upon reservation.
- 3 The main exhibitor will be charged EUR 250 for each co-exhibitor to cover administration costs and the company description of the co-exhibitor in the exhibition catalogue.
- 4 The resell price charged by the main exhibitor to a co-exhibitor cannot exceed the price per sqm that EWEA charged/will charge to the main exhibitor for the same stand/space.

8. ADDITIONAL SERVICES

- 1 Any service not expressly mentioned in the Exhibition Contract is to be arranged by the exhibitor at additional cost. With respect to services for which EWEA works with exclusive suppliers in some venues, the exhibitor is required to use these exclusive suppliers.
- 2 Upon request of the exhibitor, EWEA may provide meeting rooms or outside space to be rented by the exhibitor. These rooms or outside space are rented at an additional charge, and depending on availability. The request of the exhibitor needs to be approved by EWEA. Any change from submitted and approved requests can result in onsite changes of branding or, in extreme situations, dismantling of the exhibit at the cost of the exhibitor. Without prejudice to the Exhibition Contract, the specific terms and conditions of the relevant meeting room and/or outside space contracts will apply.

9. OBLIGATIONS

- 1 Advertising on site is only possible through the channels offered by EWEA and may only be handed out on the exhibitor's own stand. Noisy advertising of any kind, in particular the use of loudspeakers, is prohibited.
- 2 Each exhibitor is responsible for compliance with the exhibitor manual, and with the venue and event regulations, and ensures that subcontractors shall also comply with the exhibitor manual. The exhibitor manual including the information relating to the constructing, fitting, and dismantling of stands will be sent to each exhibitor in the form of a link to an on-line exhibitor manual.
- 3 The exact timetable of move in/move out days will be given in the Exhibitor manual and must be followed by the exhibitors. Extension of build up, breakdown days beyond those fixed by EWEA will be at an additional charge to the exhibitor and depend entirely on the availability of the venue. The setting-up of stands (structure + design) must be pre-approved by EWEA. The setting up of stands (structure and decoration) must be executed with materials that are not easily flammable and which do not give off harmful gases under the effect of heat and in accordance with the applicable European Standards (EN). Any fittings or decoration inside a "full service" stand should not exceed the height of the walls. Any "space only" exhibitor will need to submit stand plans according to the details provided in the exhibitor manual. "Space only" stands may be subject to additional approvals depending on their height and complexity and the exhibitor can be charged by EWEA with a structural sign off fee.
- 4 Any installations or decorative elements that could affect another exhibitor in any way are prohibited. For any walling facing an aisle that may be 4m or over in height it will be necessary to step the walling back by a minimum of 1 meter into the stand. This is to avoid obstructing the view of neighboring stands.
- 5 No part of the stand may exceed the given stand limits. The exhibitor is responsible for organising his stand so that all exhibits can be examined and demonstrated within the stand limits.
- 6 In the event of non-compliance with these obligations, the stand, parts, exhibits, setting-up and/or decoration may be removed from the exhibition area by EWEA at the expense of the exhibitor.
- 7 The exhibitor undertakes to keep his stand open throughout the duration of the exhibition. He also undertakes not to remove any exhibits or dismantle his stand before the end of the exhibition.

10 INSURANCE

Exhibitors must be insured by an insurance company covering public liability, stand material and the goods exhibited, whether these goods or material be their own or a third party's property. Subject to article 11 below, by way of their participation, exhibitors automatically waive all claims, in the event of an accident or damage, against:

- EWEA
- The venue owner
- The exhibitors at the exhibition, the exhibition visitors and the conference participants
- The directors, representatives, managers and officials appointed by these persons or bodies.

11 LIABILITY

The exhibitor shall indemnify EWEA and hold it harmless from all losses or damages arising out of the negligence or breach of the Exhibition Contract caused by himself, his employees, his material and/or his co-exhibitors.

To the maximum extent permitted by applicable law, the total liability of EWEA towards the exhibitor shall be limited to the price paid by the exhibitor to EWEA under the Exhibition Contract, including in the event of serious breach.

12 TERMINATION

Upon 15 days' prior written notice to the exhibitor remained without effect (provided such notice period can be granted in practice), EWEA shall be entitled to terminate the Exhibition Contract with immediate effect and without prior court proceedings, in the event that the exhibitor does not comply with any of its obligations under the Exhibition Contract (including payment terms) without prejudice to EWEA's rights to claim compensation for any damages it has suffered.

EWEA is entitled to terminate the Exhibition Contract with immediate effect if the exhibitor suffers insolvency event or undergoes a material change in its management, ownership or control.

13 CONFIDENTIALITY

The exhibitor shall keep strictly confidential all information which is marked as confidential or which is confidential or commercially valuable in nature or content, all materials supplied by EWEA such as the exhibitor material and all intellectual property rights belonging to EWEA ("Confidential Information"), and shall impose the same obligations on its employees, subcontractors and/or co-exhibitors. The exhibitor may disclose the Confidential Information if required to do so by law, court order, regulation or governmental authority provided (to the extent permissible by law) it has notified EWEA in advance and agreed the scope of the disclosure with EWEA.

14 IP RIGHTS

Unless provided otherwise in the Exhibition Contract, nothing in this Exhibition Contract shall be construed as transferring to the exhibitor any right, title or interest in, or any license under all intellectual property rights, such as but not limited to trademarks, trade names, logos, signs, know-how, copyrights, domain names, advertising rights, patents, rights in Confidential Information or other information of EWEA which is either disclosed to the exhibitor under this Exhibition Contract or otherwise obtained by the exhibitor.

During the Exhibition Contract and only for purposes of his participation to the event, EWEA shall license to the exhibitor the use of a name and logo in a predefined format and size. The organizer cannot change this name or logo nor use it for other purposes than its participation to the event.

15 MISCELLANEOUS

15.1 Assignment

Without prejudice to articles 7 and 8 above, the exhibitor may not assign or subcontract any of its rights or obligations under the Exhibition Contract without EWEA's prior consent.

15.2 Entire agreement

These exhibition terms and conditions are entirely part of the Exhibition Contract which constitutes the entire agreement between EWEA and the exhibitor with respect to the subject matter hereof and supercedes and replaces all prior agreements and understanding, whether written or oral, with respect to the same subject matter still in force between the parties.

15.3 Waiver

No failure or delay to exercise in full or part a right or remedy under the Exhibition Contract shall constitute a waiver of that right or remedy or any other rights or remedies.

15.4 Severability

If any provision of the Exhibition Contract, including these exhibition terms and conditions, is found by any court or competent authority to be invalid, unlawful or unenforceable, that provision shall be deemed not to be a part of the Exhibition Contract and it shall not affect the enforceability of the rest of the Exhibition Contract.

15.5 Force majeure

Neither party shall be liable for any failure to perform its obligations under the Exhibition Contract (except for the payment of any sums due hereunder) if such failure is due to causes beyond its reasonable control ("force majeure"), such as, but not limited to, fire, hurricanes, earthquakes, flood, volcanic eruptions, strikes, labor disputes, war, embargoes, blockades, terrorist attacks, legal restrictions, riots, insurrections, governmental regulations, unavailability of means of transportation,

15.6 Applicable law and jurisdiction

Any disputes concerning the execution or interpretation of the Exhibition Contract will be exclusively governed by Belgian law and the commercial courts of Brussels will have exclusive jurisdiction, without prejudice to EWEA's right to initiate proceedings under the laws and before the courts of the exhibitor's registered office in the event any sums are due by the exhibitor to EWEA.